

Commissioner

April 19, 2021

MEMORANDUM FOR: See Distribution

FROM: Troy A. Miller

Senior Official Performing the Duties of the Commissioner

SUBJECT: Updated Terminology for CBP Communications and Materials

This memorandum establishes updated language and aligns our communication practices with the Biden Administration's guidance regarding immigration terminology. The Administration has provided guidance on the preferred use of immigration terminology within the federal government. The Administration's view is also reflected in the *U.S. Citizenship Act of 2021*, which President Biden sent to Congress on January 20, 2021.

In response to the vision set by the Administration, CBP will ensure agency communications use the preferred terminology and inclusive language as outlined below. This guidance applies to communications such as agency outreach efforts, internal documents, and overall communications with stakeholders, partners and the general public. As needed and appropriate, CBP may use applicable terms defined in the Immigration Nationality Act in legal or operational documents, including when completing required forms, particularly where legally required or necessary to ensure the procedural rights of those whom CBP encounters.

I delegate the responsibility of determining how best to implement this guidance across the agency to the CBP leadership team included in this memorandum distribution. CBP offices are to begin implementing this guidance immediately in both external and internal correspondence and communications, where practical and appropriate. To ensure consistency across CBP, the table on page two lists prior terminology and the new terminology that CBP will use moving forward.

As the nation's premier law enforcement agency, we set a tone and example for our country and partners across the world. The way we communicate and conduct our agency's business must reflect the inherent professionalism of the men and women of CBP. We enforce our nation's laws while also maintaining the dignity of every individual with whom we interact. The words we use matter and will serve to further confer that dignity to those in our custody.

Terminology Changes:

Previous	New
Alien	Noncitizen or migrant
Alienage	Noncitizenship
Unaccompanied alien children	Noncitizen unaccompanied children
Undocumented alien	Undocumented noncitizen, undocumented individual,
	migrant
Illegal alien	Undocumented noncitizen, undocumented individual,
	migrant
Assimilation	Integration or civic integration
Immigrant assimilation	Immigrant integration

Distribution: Deputy Commissioner

Chief Operating Officer

All Executive Assistant Commissioners

Chief, U.S. Border Patrol All Assistant Commissioners

Chief Counsel

Executive Director, Privacy and Diversity Office

Executive Director, Policy Directorate

Executive Director, Planning, Analysis and Requirements Evaluations

Executive Director, Laboratories and Scientific Services Executive Director, Intergovernmental Public Liaison Director, Information and Incident Coordination Center

Director, Law Enforcement Officer/Agent Safety and Compliance

Director, Office of the Executive Secretariat Executive Director, Office of Trade Relations

Chief of Staff

Deputy Chief of Staff

Deputy Chief of Staff (Policy)